

# **ASTLEY & TYLDESLEY Cycling Club**

## **Reserves Policy**

### Definition of Reserves

Reserves are that part of the club's unrestricted funds that are freely available to spend on any of the club's purposes. This definition excludes restricted income funds and endowment funds. Reserves will also normally exclude tangible fixed assets held for the club's use and amounts designated for essential future spending.

### Importance of Reserves Policy

The reserves policy explains to existing and potential funders, donors and other stakeholders why the club is holding a particular amount of reserves. A good reserves policy gives confidence to stakeholders that the club's finances are being managed and can also provide an indicator of future funding needs.

### Policy Review

The circumstances of the club will change with time and the policy should be reviewed at least annually as part of the club's planning processes. The amount held in reserves should also be monitored during the course of the year as part of the club's budgetary processes. The Club Treasurer is to have responsibility for monitoring this level and reporting to the Club Committee on a quarterly basis.

### Current Reserves Level

Reserves are held at a level which ensures that 3 months of the club's core activity could continue during a period of unforeseen difficulty. For the current year this is estimated to equate to £1,500. The Astley & Tyldesley Cycling Club Committee approved this figure, at its meeting on 18<sup>th</sup> January 2018.

### Reserves Policy Approval and Adoption

This Formal Reserves Policy was approved and adopted by the Astley & Tyldesley Cycle Speedway Club Committee, at its meeting on 14<sup>th</sup> October 2013.