

## ASTLEY & TYLDESLEY CYCLING CLUB – CYCLE SPEEDWAY RISK ASSESSMENT

	Description of the Risk	Who is at Risk			Level of Risk			Controls to reduce the Risk	Person(s) Responsible	Occasion
		C	O	P	H	M	L			
	C = Competitor / O = Organisers or Volunteer / P = General Public	C	O	P	H	M	L	H = High / M = Medium / L = Low		
Registration	Registration officials unfamiliar with 'sign on' procedure	•	•				•	Sign on officials to be briefed by organiser and provided with copy of 'sign on' quick guide.	Registration Officer	Club or Taster Sessions
	Riders fail to sign official sign on sheets, or provide emergency contact details	•	•				•	Sign on sheets to be checked before rider numbers are handed over. Club officials to have list of their riders' details.	Event Manager, Registration Officer	Matches
	Non BC members / ineligible riders being allowed to participate in the event	•	•				•	Identify and prevent riders, who will be uninsured (by BC) being able to participate.		
Car Parking	Insufficient / unsuitable parking spaces available for the event	•		•			•	Parking provision for competitors is usually ample. Officials park in a specified area. Overflow parking available in nearby streets. For major events, use of football club car park is arranged.	Event Manager, Car Park Marshal(s)	Matches
	Participants and public walking through car park area being struck by moving vehicles	•		•			•	Parking is in purpose-built car park. Pedestrians and drivers need to be vigilant and courteous.		
	Congestion caused by event and non-event traffic not being provided with direction	•	•	•			•	Officials prevent unauthorised vehicles from parking on the premises. Place signs restricting access to authorised cycle users only. Provision of cones/ tape/ barriers/ gates to prevent unauthorised access.		
Hazards on the track	Participants not being given the opportunity to physically appraise the circuit, pre-race	•					•	Riders provided with 'on track warm up' and 'parade lap', so that they can familiarise themselves with the circuit.	Referee, Pits Marshal	Matches
	Participants being unable to warm up in a designated safe area, free from traffic	•					•	Riders provided with spinning bikes in the pits area and option of an 'on track warm up' prior to the match starting.	Facilities Manager	Matches
Adverse weather conditions	Race is undertaken in adverse and unsafe weather	•					•	Referee able to shorten or halt the match having regard to the conditions.	Referee, Track Curator	Matches
	Participants being inappropriately attired / equipped for prevailing weather conditions	•					•	Riders advised of consequences of extreme weather at briefing.		
	Track surface is being made unsafe by weather conditions	•					•	Referee able to shorten or halt the match having regard to the conditions.		
Accidental collision of riders	Risk of accident during race, due to rider/s being unfamiliar with layout / nature of circuit	•					•	Riders allowed on track warm up, parade lap and familiarisation.	Referee, Pits Marshal	Matches
	Race has a mix of experienced participants and those that lack racing experience	•					•	All riders briefed regarding the track and format of race.	Referee	Matches
	Injured rider not being provided with prompt medical response	•					•	Referee will stop racing in the event of an accident. First aider(s) located track side.	Referee, First Aider(s)	Matches
Officials & Marshals	Being adversely affected by poor weather conditions	•					•	All personnel assisting with the event to be advised in advance of the predicted weather forecast and advised to be dressed appropriately.	Event Manager, Facilities Manager	Matches
	Marshals not in position before event commences	•					•	Time schedule for event to be published and circulated in advance.		



Catering	Un-licensed provider. Risk of food poisoning and incorrect practices	●	●	●	●	●	●	●	●	Ensure all providers are fully licensed and insured, with completed Method Statements and Risk Assessments for their business. Ensure staff/ volunteers have a Food Hygiene certificate qualification.	Welfare Officer, Catering Staff	Matches, Club or Taster Sessions
	Catering personnel slip on wet floors in kitchen / catering areas	●	●	●	●	●	●	●	●	Spillages to be cleaned as soon as practicable.		
Structures	Unauthorised access to Club Cabins/ Buildings	●	●	●	●	●	●	●	●	Lock doors when not in use. Post signs stating no unauthorised access. Officials to ensure no unauthorised access.	Facilities Manager, Coach	Matches, Club or Taster Sessions
	Public falling from roof of Cabins/ Buildings	●	●	●	●	●	●	●	●	Ensure no climbing aids are left nearby. Anti climb paint applied to roofs and warning signs posted.		
	Public falling from spectator seating	●	●	●	●	●	●	●	●	Provide guard rail at edges of upper tiers of seating.		
Equipment	Accidents caused by poorly maintained club bikes	●	●	●	●	●	●	●	●	Regular cleaning, checks and maintenance of club bikes by Facilities Manager and Coaches.	Facilities Manager, Coach	Matches, Club or Taster Sessions
	Injuries caused by faulty or ill fitting helmets	●	●	●	●	●	●	●	●	Coaches to ensure helmets are undamaged and riders wear them securely fitted		
	Theft of club bikes, tools	●	●	●	●	●	●	●	●	Keep bike cabin locked, restrict access to start and end of matches or training sessions. Facilities Manager or Coach to open and lock bike cabin on request only.		
	Injuries caused by sudden unexpected release of starting gates	●	●	●	●	●	●	●	●	Brief flag marshal to keep head clear of upright starting mechanism when fastening gates to magnets		

Updated by Mike Hack, 24/10/18.