<u>ASTLEY & TYLDESLEY CYCLING CLUB – CYCLE SPEEDWAY RISK ASSESSMENT</u>

	Description of the Risk		Who is at Risk			el of isk	Controls to reduce the Risk	Person(s) Responsible	Occasion
	C = Competitor / O = Organisers or Volunteer / P = General Public	С	0 1	PΙ	1 1	ИL	H = High / M = Medium / L = Low		
Registration	Registration officials unfamiliar with 'sign on' procedure	•	•			•	Sign on officials to be briefed by organiser and provided with copy of 'sign on' quick guide.	Registration Officer	Club or Taster Sessions
	Riders fail to sign official sign on sheets, or provide emergency contact details	•	•			•	Sign on sheets to be checked before rider numbers are handed over. Club officials to have list of their riders' details.	Event Manager, Registration Officer	Matches
	Non BC members / ineligible riders being allowed to participate in the event	•	•			•	Identify and prevent riders, who will be uninsured (by BC) being able to participate.		
	Insufficient / unsuitable parking spaces available for the event	•	•	•		•	Parking provision for competitors is usually ample. Officials park in a specified area. Overflow parking available in nearby streets. For major events, use of football club car park is arranged.		
Car Parking	Participants and public walking through car park area being struck by moving vehicles	•		•		•	Parking is in purpose-built car park. Pedestrians and drivers need to be vigilant and courteous.	Event Manager, Car Park Marshal(s)	Matches
	Congestion caused by event and non-event traffic not being provided with direction	•	•	•		•	Officials prevent unauthorised vehicles from parking on the premises. Place signs restricting access to authorised cycle users only. Provision of cones/tape/barriers/gates to prevent unauthorised access.		
Hazards on the	Participants not being given the opportunity to physically appraise the circuit, pre-race race	•				•	kiders provided with on track warm up and parade		Matches
track	Participants being unable to warm up in a designated safe area, free from traffic	•				•	Riders provided with spinning bikes in the pits area	Facilities Manager	Matches
Advorce	Race is undertaken in adverse and unsafe weather	•				•	Referee able to shorten or halt the match having regard to the conditions.		
Adverse weather	Participants being inappropriately attired / equipped for prevailing weather conditions	•				•	Riders advised of consequences of extreme weather at briefing.	Referee, Track Curator	Matches
conditions	Track surface is being made unsafe by weather conditions	•				•	Referee able to shorten or halt the match having regard to the conditions.		
Accidental collision of riders	Risk of accident during race, due to rider/s being unfamiliar with layout / nature of circuit	•				•	Riders allowed on track warm up, parade lap and familiarisation.	Referee, Pits Marshal	Matches
	Race has a mix of experienced participants and those that lack racing experience	•				•	All riders briefed regarding the track and format of race.	Referee	Matches
	Injured rider not being provided with prompt medical response	•				•	Referee will stop racing in the event of an accident. First aider(s) located track side.	Referee, First Aider(s)	Matches
Officials & Marshals	Being adversely affected by poor weather conditions		•			•	All personnel assisting with the event to be advised in advance of the predicted weather forecast and advised to be dressed appropriately.	Event Manager, Facilities Manager	Matches
	Marshals not in position before event commences		•		-	•	Time schedule for event to be published and circulated in advance.		

Inapproprietely qualified First Aid provision			_			 				
Designated first response medic / first aid personnel fail to arrive at HQ	Provision	Inappropriately qualified First Aid provision	•	•	•		•	·		
Riders or event personnel require first aid treatment at HQ			•	•	•		•	organiser is provided to Medic, in advance of event.	• , ,	Club or Taster
Emergency Access / Exit blocked or obstructed Emergency services response Emergency Access / Exit blocked or obstructed		Riders or event personnel require first aid treatment at HQ	•	•	•		•	kit, to be at HQ before others arrive to ensure there is a first aid presence at all times (this is in addition		
services response Lack of ability within venue to coordinate response of First Aid Emergency services Failing to obtain from, or furnish information to, relatives / Facilities Manager (Club or Taster Saignage and Trip / fail on poorly organised equipment, e.g. trailing cables / Facilities Manager (Club or Taster Saignage and Trip / fail on poorly organised equipment, e.g. trailing cables / Facilities Manager (Club or Taster Sessions) Potential for safety & integrity of event compromised by failing or for fail or safety & integrity of event, walk into the path of riders Unauthorised entry onto integrity of event, walk into the path of riders Public / spectators being in close proximity of circuit whilst ra		Emergency Access / Exit blocked or obstructed	•	•	•	,	•	controlled to ensure these are clear at all times. Nominated person to assist Emergency services, if		Matches
Friends of a casualty Prompt liaison with Medic / Emergency Services. Welfare Officer Matches	services	· · · · · · · · · · · · · · · · · · ·		•			•	•		Matches
Equipment & Signage Vehicular access to the venue is prevented Vehicular access to the public walk into race venue unaware of the nature of the event, walk into the path of riders Vehicular access to the venue is prevented Vehicular access to the venue is prevented Vehicular access Veh		-		•			•		Welfare Officer	Matches
Access Members of the public walk into race venue unaware of the nature of the event, walk into tace venue unaware of the nature of the event, walk into tace venue unaware of the nature of the event, walk into the path of riders Unauthorised entry onto irrout by public / spectators Potential for safety & integrity of event compromised by failing to react & control unauthorised access Public / spectators Public / spectators being in close proximity of circuit whilst race is underway Inadequate / unsuitable toilet / changing areas Inadequate / unsuitable toilet / changing areas Unclean / poorly maintained toilet and changing areas Unclean / poorly maintained toilet and changing areas Wet floors - post race, if event is held adverse conditions Uneven and wet ground creating potential for slips and trips cusing Inadequate / unsuitable toilet / changing areas Uneven and wet ground creating potential for slips and trips cusing injury Uneven and wet ground creating potential for slips and trips a risk the potential of slip or trip Event equipment / cables being placed in a manner which creates a risk the potential of slip or trip Event equipment / cables being placed in a manner which creates a risk the potential of slip or trip Event equipment / cables being placed in a manner which creates a risk the potential of slip or trip Event equipment / cables being placed in a manner which creates a risk the potential of slip or trip Event equipment / cables being placed in a manner which creates a risk the potential of slip or trip All areas to be inspected on a regular basis, and wet Equipment clearly visible / marked. Cables to kept tidy and taped / secured to floors, if required. All areas to be inspected on a regular basis, and wet Floors become wet if event is held in adverse weather conditions All areas to be inspected on a regular basis, and wet Event Manager, Event	Equipment &	Trip / fall on poorly organised equipment, e.g. trailing cables	•	•	•		•		Facilities Manager	Matches
Members of the public walk into race venue unaware of the nature of the event, walk into the path of riders Unauthorised entry onto iscrictive by public / spectators Toilet & Changing Facilities Toilet & Changing Facilities Wet floors - post race, if event is held adverse conditions Wet floors - post race, if event is held adverse conditions Slips / Trips Members of the public walk into the path of riders Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Officials to ensure Pits Area is for Riders and Officials only. Operation And trace continued by what All area is for Riders and Event Manager. Foot the Manager Pits Area is for Riders and Officials only. Operation And trace area controlled between Referee and Event Manager. Organiser to report any maintenance issues to HQ		Vehicular access to the venue is prevented	•	•			•	All gates closed to prevent vehicular access.		Matches
to react & control unauthorised entry onto ircruit by public / spectators Public / spectators being in close proximity of circuit whilst race is underway Inadequate / unsuitable toilet / changing areas Toilet & Changing Facilities Unclean / poorly maintained toilet and changing areas Wet floors - post race, if event is held adverse conditions Uneven and wet ground creating potential for slips and trips causing injury Uneven equipment / cables being placed in a manner which creates a risk the potential of slip or trip Event equipment / cables being placed in a manner which creates a risk the potential of slip or trip Toilet & Changing Facilities Wet floors - post race, if event is held in adverse weather conditions Toilet & Changing Facilities Wet floors - post race, if event is held adverse conditions Toilet & Changing Facilities Wet floors - post race, if event is held adverse conditions Toilet & Changing areas Verent equipment class of the race circuit. Close track gates during racing and training. Organiser to report any maintenance issues to HQ owners. Organiser to report any maintenance issues to HQ owners. Areas to be inspected on a regular basis, and wet areas cleaned up. Waymarked pedestrian routes – travelling over level ground. Monitor surface condition throughout the day. Recommend where required that suitable footwear be worn. Event Manager, Referee Natches, Club or Taster Sessions Matches, Club or Taster Sessions Areas to be inspected on a regular basis, and wet Facilities Manager Club or Taster Seconds Areas to be inspected on a regular basis, and wet All areas to be inspected on a regular basis, and wet	Access	·	•		•		•	Officials to ensure Pits Area is for Riders and Officials		Taster
Public / spectators Pits Marshal Matches Matches Matches Matches Pits Marshal Matches Matches Matches Pits Marshal Matches Matches Matches Pits Marshal Matches Matches Matches Matches Matches Close track gates during racing and training. Organiser to ensure toilet / changing facilities are suitable when booking HQ. Organiser to report any maintenance issues to HQ owners. Organiser to report any maintenance issues to HQ owners. Organiser to report any maintenance issues to HQ owners. Organiser to report any maintenance issues to HQ owners. Organiser to report any maintenance issues to HQ owners. Organiser to report any maintenance issues to HQ owners. Areas to be inspected on a regular basis, and wet areas cleaned up. Waymarked pedestrian routes — travelling over level ground. Monitor surface condition throughout the day. Recommend where required that suitable footwear be worn. Event equipment / cables being placed in a manner which creates a risk the potential of slip or trip Event equipment / cables to kept tidy and taped / secured to floors, if required. All areas to be inspected on a regular basis, and wet All areas to be inspected on a regular basis, and wet			•	•	•		•	•	Event Manager, Referee	Matches
Toilet & Changing Facilities Unclean / poorly maintained toilet and changing areas Wet floors - post race, if event is held adverse conditions Uneven and wet ground creating potential for slips and trips causing injury Uneven and wet ground creating potential of slip or trip Event Manager, Facilities Matches, Club or Taster Sessions Areas to be inspected on a regular basis, and wet areas cleaned up. Waymarked pedestrian routes – travelling over level ground. Monitor surface condition throughout the day. Recommend where required that suitable footwear be worn. Event Manager, Facilities Manager Sessions Matches, Club or Taster Sessions Matches, Club or Taster Sessions Facilities Manager Facilities Manager All areas to be inspected on a regular basis, and wet Facilities Manager All areas to be inspected on a regular basis, and wet Matches, Club or Taster Sessions All areas to be inspected on a regular basis, and wet All areas to be inspected on a regular basis, and wet	circuit by public		•		•		•	No uncontrolled spectator access to the race circuit.	Pits Marshal	Matches
Toilet & Changing Facilities Unclean / poorly maintained toilet and changing areas Wet floors - post race, if event is held adverse conditions Uneven and wet ground creating potential for slips and trips causing injury Uneven and wet ground creating potential for slips and trips a risk the potential of slip or trip Event equipment / cables being placed in a manner which creates a risk the potential of slip or trip Floors become wet if event is held in adverse weather conditions Unclean / poorly maintained toilet and changing areas Organiser to report any maintenance issues to HQ owners. Areas to be inspected on a regular basis, and wet areas cleaned up. Waymarked pedestrian routes - travelling over level ground. Monitor surface condition throughout the day. Recommend where required that suitable footwear be worn. Equipment clearly visible / marked. Cables to kept tidy and taped / secured to floors, if required. All areas to be inspected on a regular basis, and wet		Inadequate / unsuitable toilet / changing areas	•	•	•		•			
Wet floors - post race, if event is held adverse conditions Cleaned up. Waymarked pedestrian routes – travelling over level ground. Monitor surface condition throughout the day. Recommend where required that suitable footwear be worn. Event equipment / cables being placed in a manner which creates a risk the potential of slip or trip Elquipment clearly visible / marked. Cables to kept tidy and taped / secured to floors, if required. All areas to be inspected on a regular basis, and wet	Changing	Unclean / poorly maintained toilet and changing areas	•	•	•	•		Organiser to report any maintenance issues to HQ	Manager, Welfare	Club or Taster
Uneven and wet ground creating potential for slips and trips causing injury Slips / Trips Event equipment / cables being placed in a manner which creates a risk the potential of slip or trip Floors become wet if event is held in adverse weather conditions. Waymarked pedestrian routes – travelling over level ground. Monitor surface condition throughout the day. Recommend where required that suitable footwear be worn. Equipment clearly visible / marked. Cables to kept tidy and taped / secured to floors, if required. All areas to be inspected on a regular basis, and wet		Wet floors - post race, if event is held adverse conditions	•	•	•	•		cleaned up.		
Slips / Trips Event equipment / cables being placed in a manner which creates a risk the potential of slip or trip Eloors become wet if event is held in adverse weather conditions Eloors become wet if event is held in adverse weather conditions			•	•	•	•	- 11	Waymarked pedestrian routes – travelling over level ground. Monitor surface condition throughout the day. Recommend where required that suitable footwear be	Facilities Manager	Club or Taster
Floors become wet it event is held in adverse weather conditions • • • • • • • • •	Slips / Trips		•	•	•		•	Equipment clearly visible / marked. Cables to kept tidy and taped / secured to floors, if required.		
		Floors become wet if event is held in adverse weather conditions	•	•	•		•	,		

Catering	Un-licensed provider. Risk of food poisoning and incorrect practices Catering personnel slip on wet floors in kitchen / catering areas		•	•	•	•	Ensure all providers are fully licensed and insured, with completed Method Statements and Risk Assessments for their business. Ensure staff/ volunteers have a Food Hygiene certificate qualification. Spillages to be cleaned as soon as practicable.	Club or Taster
Structures	Unauthorised access to Club Cabins/ Buildings	•	•	•	•		Lock doors when not in use. Post signs stating no unauthorised access. Officials to ensure no unauthorised access. Facilities Manager, Coach	Matches, Club or Taster Sessions
	Public falling from roof of Cabins/ Buildings			•		•	Ensure no climbing aids are left nearby. Anti climb paint applied to roofs and warning signs posted.	
	Public falling from spectator seating			•		•	Provide guard rail at edges of upper tiers of seating.	
Equipment	Accidents caused by poorly maintained club bikes	•				•	Regular cleaning, checks and maintenance of club bikes by Facilities Manager and Coaches.	
	Injuries caused by faulty or ill fitting helmets	•				•	Coaches to ensure helmets are undamaged and riders wear them securely fitted	
	Theft of club bikes, tools	,	•		•	•	Keep bike cabin locked, restrict access to start and end of matches or training sessions. Facilities Manager or Coach to open and lock bike cabin on request only.	Matches, Club or Taster Sessions
	Injuries caused by sudden unexpected release of starting gates		•			•	Brief flag marshal to keep head clear of upright starting mechanism when fastening gates to magnets Flag Marshal	

Updated by Mike Hack, 24/10/18.