

ASTLEY & TYLDESLEY Cycling Club

MATCH DAY OFFICIALS – REGISTRATIONS

Main Purpose

- To ensure that all competitors have registered and paid for the event.

Main Duties

- Take registrations from riders for each event
- Check that riders are eligible to race and have current British Cycling membership.
- Ensure that all riders sign in on the official Event Signing on sheet.
- Collect match day levies.
- Collect any day licence payments due and ensure that a parent or guardian counter signs a Parental Consent form for riders aged under 18 years old.
- Collect any competition entry fees due.
- Ensure that correct match day documentation is completed and signed by both the Event Manager and Referee, then handed to the Club Secretary.

Equipment

- Event Signing on sheets, Match Day Levy Summary sheet, Parental Consent form.

Dress Code

- Smart Casual (Club Jacket and/or Club Tee Shirt preferred) for most events.
- Smart (Suit or Jacket and Tie) for major events.